

Report to: Place Scrutiny Committee

Date of meeting: 15 November 2018

By: Assistant Chief Executive

Title: Place Scrutiny Committee future work programme

Purpose: To review and agree items for the Place Scrutiny Committee's future work programme.

RECOMMENDATIONS: The Place Scrutiny Committee is recommended to:

1) Review and agree agenda items for the future Committee meetings, including items listed in the work programme in appendix 1;

2) Agree topics for Scrutiny Reviews to be included in the Committee's future work programme; and

3) Review upcoming items on East Sussex County Council's (ESCC) Forward Plan in appendix 2 to identify any issues that may require more detailed scrutiny.

1 Background

1.1 The work programme is an important tool in ensuring the correct focus and best use of the Committee's time in scrutinising topics that are of importance to the residents of East Sussex, and the efficient and effective working of the Council. It also provides clarity for those who may be requested to give evidence to the Committee on the issues under review, and the questions the Committee requires answers to.

1.2 Discussion of the work programme provides the Committee with the opportunity to examine topics that it may be of value to scrutinise, and to decide whether further scoping work is required. This provides a basis for deciding the best way of scrutinising a topic, the timescale, and who from the Committee will be involved in carrying out the review work. If there are a number of topics for review, the Committee can determine the priority of the work within the resources available to the Committee.

2 Work programme and future scrutiny reviews

2.1 The Committee is asked to review the items in the work programme contained in Appendix 1 of the report, and agree the future agenda items and other scrutiny work of the Committee.

2.2 Following the briefing on Governance Services and Orbis (Business Services), the Committee is asked to consider whether there are any potential topics for future scrutiny reviews related to these service areas, or agenda items for future meetings, that should be included in the work programme.

2.3 The Committee is asked when considering potential topics the Committee to into account whether:

- It is relevant to the Council's Corporate Priorities
- The issue is of concern or of relevance to East Sussex residents
- Scrutiny can have an impact and add value by scrutinising this issue, service or policy
- The issue is one that the Committee can realistically influence
- The resources needed to undertake the review are available

2.4 Committee members are asked to note that the Place Scrutiny Committee RPPR Board meeting will be on Monday 17 December at 2.00pm.

3 Forward Plan

3.1 A copy of the Council's Forward Plan of executive decisions for the period 1 November 2018 to 28 February 2019 is included in Appendix 2. The Committee is requested to review the forthcoming items on the Forward Plan to identify any issues that may require more detailed scrutiny. The Forward Plan is revised and published on a monthly basis, and Committee members should regularly review the Forward Plan.

4 Conclusion and reasons for recommendations

4.1 An important part of the managing the work of the new Place Scrutiny Committee is to have an agreed future work programme. The Place Scrutiny Committee is recommended to agree the agenda items and topics for Scrutiny Reviews to be included in the future work programme, as described in this report and appendices. The Committee is also recommended to review the Council's Forward Plan of decisions to identify any issues that may require more detailed scrutiny.

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BACKGROUND DOCUMENTS

None.